

FINANCE MODELLING FOR BUDGETING AND FORECASTING

21-22 December 2017 Hotel Istana Kuala Lumpur
City Centre



INTRODUCTION

Are you providing quick, useful and up-to-date information for decision making? Are you frustrated with the high demand from your boss for information? Are you able to immediately provide What-If Analyses during meetings?

This program will equip you with the necessary tools, skills and insights on business sense you must possess in order to support the people in top management more effectively.

EXPECTED OUTCOMES

By the end of the course participants will be able to:

- ✓ understand the dos and don'ts in Building a Financial Model using Excel
- ✓ prepare Financial Models using Excel systematically
- ✓ Leverage on some Excel Functions to enhance the Financial Models
- ✓ prepare Financial Forecast by years with detail supporting worksheets for future changes

METHODOLOGY

Lecture, Group Discussion, Hands on Exercise

WHO SHOULD ATTEND?

- ✓ Managers
- ✓ Supervisors
- ✓ Who need to prepare & understand basic financials forecasting & budgeting

PRE-REQUISITE

Must Possessed at least

- ➔ Intermediate Excel
- ➔ Basic Financial Knowledge

**Participants are required to bring their own
laptop with MS Excel 2010 installed**

COURSE CONTENT

FINANCIAL MODEL 1: LOAN CALCULATIONS

- CASE STUDY:
BUILDING LOAN CALCULATION MODEL WITH...
- Financial Functions: PMT, CUMIPMT
- Create: Combo Box, Check Box, Scroll Bar
- Designing the Model

Objective:

Learn to build simple and user friendly model to support non Finance Staff to do quick computations

FINANCIAL MODEL 2: BUDGETING MODELS

- Understand the importance of layout planning for a successful budget proposal.
- Understand common basis for deriving budget number
- Learn to calculate and organise the worksheet systematically to derive the number
- Enhance the budget with the use of spin buttons to simplify data input and restrict input to a defined set of options

Objective:

Learn different basis when building a P&L forecast with limited information, to build a meaningful budget

FINANCIAL MODEL 3: FINANCIAL PROJECTIONS

- CASE STUDY:
BUILDING MONTHLY FINANCIAL FORECAST WITH...
- BALANCE SHEET
- PROFIT & LOSS
- CASH FLOW PROJECTIONS
- FIXED ASSETS
- RATIO
- CHART
- SUPPORTING WORK SHEETS

Objective:

Learn to build the Financial Statement and its supporting information in Excel quickly and effectively

TRAINER'S PROFILE

Shireen Ng is an experienced auditor and credit analyst with a decade of experience in the financial services industry prior to becoming a trainer. Shireen spent the earlier part of her career with one of the well-known accounting firm in Malaysia as an auditor providing audit and advisory services to predominantly financial institutions. Subsequently, she worked as a credit analyst which saw her involvement in the credit analysis of a myriad of financial institutions and assessment of the impact of accounting standards changes on rated portfolios.

Currently, she is actively conducting public and in-house training for many well known organizations, including MNC, GLCs, government department, Financial Institution, private sectors and more. Shireen graduated from the University of Queensland, Australia with a Bachelor of Commerce (Accounting). She is also a member of CPA, Australia.

DELEGATE REGISTRATION FORM



Delegates

Name _____
Job Title _____
Telephone _____
Mobile _____
E-mail _____

Name _____
Job Title _____
Telephone _____
Mobile _____
E-mail _____

Name _____
Job Title _____
Telephone _____
Mobile _____
E-mail _____

Organization

Name _____
Telephone _____
Fax _____
Address _____

Authorization (This form is invalid without a signature)

Name _____
Job Title _____
Signature _____
Date _____

Contact Person

Name _____
Job Title _____
Telephone _____
Fax _____
Mobile _____
E-mail _____

Please complete this form immediately and send back to:

Amina:

Tel: +6012-681-5800 | Tel: +6017-277-5428

Fax: +603-7887-2809

Email: amina@nashbs.com

Payment Details

Payment is required within 7 days upon receipt of the invoice.

NASH BUSINESS SOLUTIONS Sdn Bhd (1068674-V)

Standard Chartered

Account No: **794194740755**

SWIFT Code: **SCBLMYKXXXX**

All payment must be received prior to the event date

Confirmation details

Joining details confirming your participation will be sent, once a registration has been received. After receiving payment, a receipt will be issued.

Cancellations/Substitutions

Substitutions are welcome at any time. Please notify us at least 2 working days prior to the event. All cancellations will carry a 10% cancellation fee, once a registration form is received. All cancellations must be in writing by fax or e-mail at least 3 weeks before the event date. Cancellations with less than 3 weeks prior to the event date carry a 100% liability. However, course materials will still be couriered to you.

Note: The investment fee does not include any taxes (withholding or otherwise). In case of any taxes applicable the client has to ensure that the taxes are paid on top of the investment fee paid for the course. Compliance with the local tax laws is the responsibility of the client.

TRAINING SCHEDULE

08.30 --- Registration & Morning Coffee
09.00 --- Training Starts
10.45 --- Morning Coffee Break
11.00 --- Training Resumes
13.00 --- Lunch
14.00 --- Training Resumes
15.45 --- Afternoon Coffee Break
16:00 --- Training Resumes
17:00 --- Training Ends

Workshops

Finance Modelling For Budgeting & Forecasting

21-22 December 2017, Hotel Istana Kuala Lumpur City Centre

Regular Fee
(per Delegate)

RM2,695

Group Fee: 3 or more pax
(per Delegate)

RM2,395

Fee is subject to 6% GST